



OFFICE OF THE PRINCIPAL
GOVT. DEGREE (PG) COLLEGE BHADERWAH (UT of J&K)

(NAAC Accredited 'B' Grade Cycle-2)








E-mail : principalgdcbhaderwah@gmail.com, Ph/Fax:01997244155/Mob:+919419910916, website: www.gdcbhaderwah.ac.in

Minutes of Meeting held on 20-09-2019 by IQAC with Library Committee

Agenda : Library issues pertaining to learners and issue of books.

Chairperson : Prof. Davinder Kumar

Present:

1. Prof. Surinder Singh		7. Prof. Deepa Kak	
2. Prof. Bal Krishan		8. Prof. Mohd Taqi	
3. Prof. Mushtaq Ahmed		9. Prof. Ankush Kumar	
4. Prof. Prithvi Raj		10. Prof. Manjeet Singh	
5. Prof. Pinki Kotwal		11. Mr. Liaqat Ali	
6. Prof. Arjun Kotwal		12. Ms. Yasmeena John	

In the meeting it was resolved:

1. Issue of books : To deal with this issue the committee decided that 1st three days of the week be allotted to 3rd sem and last three days of the week be allotted to 5th sem. However the staff and the students can be issued books on all working days of the week. The timing for issuance of books shall be 1pm to 4pm till the verification process is continue.
2. Reading room: To provide the reading room facility to the students it was decided that one library staff member shall be visiting the reading room to ensure the smooth functioning of the same on daily basis.
3. Library resources: The committee decided that the local news papers be added with the national news papers immediately without any delay. Further the magazines subscription be widened.
4. No. books per student : It was resolved that at a time two to three books pertaining to different course subjects can be issued to the learner.
5. Wedge tables : It was resolved that wedge tables already available in the college be repaired and installed in library veranda for display and reading of news papers for the readers.
6. Staff Attendance: It was resolved that staff needs to visit the library on daily basis and mark their attendance on the attendance register available in the library.

7. Contract librarian: It was resolved in the meeting that the matter shall be taken up with the Hr. Edu. Deptt. to ensure the engagement of librarian under academic arrangement.

8. Issue and return of books: It was resolved that given the increasing number of students, the books be issued for 10 days only and avail/re-issue new books it is made mandatory for the students that books at any cost be returned on the 11th day. Further it is mandatory for the students to return all the books taken from the library before the start of examination, otherwise the roll number slips shall not be issued.


9. Fine: It was resolved that failing to return the book Re. 1/- fine per book shall be charged per day after 10 days.

10. Luggage and baggage: It was resolved that students not to enter with their luggage and bags inside the library/reading room. They should deposit their items at the allotted corner inside or outside the library and reading room.

11. Gathering, grouping and gossiping: These activities are strictly prohibited inside or outside the library. Complete silence should be the rule of the library.

Hence submitted to the chair for information and consideration.


Principal
Govt. Degree College
Bhadernah


Con: L&Ac





OFFICE OF THE PRINCIPAL
GOVT. DEGREE (PG) COLLEGE BHADERWAH (UT of J&K)
(NAAC Accredited 'B' Grade Cycle-2)

E-mail : principalgdcbhaderwah@gmail.com, Ph/Fax:01997244155/Mob:+919419910916, website: www.gdcbhaderwah.ac.in

Minutes of Meeting held on 20-09-2019 by IQAC with the Chemistry Deptt.

Agenda : Issues pertaining to the Chemistry Deptt.

Chairperson : Prof. Davinder Kumar

Present:

Prof. N.K Manhas

Prof. Mansa Ram

Prof. Mushtaq Ahmed

Prof. Ankush Kumar

Dr. Shahid

Prof. Diksha Sharma

Mr. Mohd Afzal

Mr. Mohd Ishaq

In the meeting it was resolved that:

1. Given the shortage of non-teaching staff over the years PG Chemistry Deptt. is suffering for want of required staff .
2. The staff in adequate number be provisioned for the department.
- 3.The Higher Education Department be requested to provide specialised staff for PG Chhemistry.

Hence submitted to the chair for information and consideration.


Principal
Govt. Degree College
Bhaderwah

SR
Conv. IQAC



**OFFICE OF THE PRINCIPAL
GOVT. DEGREE (PG) COLLEGE BHADERWAH (UT of J&K)
(NAAC Accredited 'B' Grade Cycle-2)**

E-mail : principalgdcbhaderwah@gmail.com, Ph/Fax:01997244155/Mob:+919419910916, website: www.gdcbhaderwah.ac.in

ATR on Minutes of Meeting held on 20-09-2019 by IQAC with the Chemistry Deptt

1.Reshuffling was done for non-teaching staff.

2.Higher Education Department was requested to provide the specialized teachers for the Department.



OFFICE OF THE PRINCIPAL
GOVT. DEGREE (PG) COLLEGE BHADERWAH (UT of J&K)

(NAAC Accredited 'B' Grade Cycle-2)

E-mail : principalgdcbhaderwah@gmail.com, Ph/Fax:01997244155/Mob:+919419910916, website: www.gdcbhaderwah.ac.in

Minutes of the meeting of IQAC with the staff held on 26-09-2019

Agenda: Utilisation of Rs200lac under Rusa 2.0 grants for :

1. New Construction
2. Renovation/Upgradation
3. Procurement

Present: Staff

In the Chair: Prof Davinder Kumar

In the meeting the following was resolved:


1. New Construction : That the examination hall with 500 seating capacity(100 by 60 ft,G+2), dice, 4 washrooms and 2 change rooms be constructed within the given resources to the tune of Rs. 100.00 lacs. As the college has no examination hall and within this budget same can be provisioned.
2. Up-gradation : That the labs be upgraded, computer centre under computer literacy mission be established and staff faculty be provided the plywood/aluminium cabin facility under total budget of Rs60lacs.
3. Procurement : Under this component to utilize Rs40lac it was decided :

- a. Equipments for all labs be purchased and the amount be distributed as under :

Lab	amount
PG/UG Chemistry	Rs. 2.00 lacs
Zoology	Rs. 1.50 lacs
Botany	Rs. 1.50 lacs
BCA	Rs. 1.50 lacs
Physics	Rs. 1.50 lacs
Electronics	Rs. 1.50 lacs
Geography	Rs. 1.50 lacs
EVS	Rs. 1.50 lacs
Total	12.50 lacs

- b. Books : It was decided that each department be given Rs. 0.30 lacs for the purchase of books for 23 deptts. amounting to Rs 6.90 lacs
- c. Purchase of 10 desk tops and networking services for departments may cost Rs. 2.00 lacs.
- d. Purchase of solar panel for e-lab Rs. 1.00 lacs.
- e. Purchase of 50 desk tops for computer centre and networking may cost Rs. 6.00 lacs.
- f. Up-skilling of network/wi-fi services may cost Rs. 2.50 lacs.
- g. Purchase of two fire proof almirahs Rs. 1.00 lacs.
- h. Purchase of 52 chairs (revolving) for computer centre @ Rs. 5000/- per chair costing Rs. 2.60 lacs.
- i. Purchase of inverter instead of UPS for power backup Rs. 2.00lacs.
- j. Purchase of batteries for invertors Rs. 1.00lacs.
- k. Purchase of Gen Set Rs. 1.00 lacs

Hence submitted to the Chair for approval.


Principal
Govt. Degree College
Bhaderwah

20/9/19
CP
IQAC



OFFICE OF THE PRINCIPAL
GOVT. DEGREE (PG) COLLEGE BHADERWAH (UT of J&K)
(NAAC Accredited 'B' Grade Cycle-2)

E-mail : principalgdcbhaderwah@gmail.com, Ph/Fax:01997244155/Mob:+919419910916, website: www.gdcbhaderwah.ac.in

Minutes of the meeting of IQAC with the staff held on 26-09-2019

Agenda: Utilisation of Rs200lac under Rusa 2.0 grants for :

1. New Construction
2. Renovation/Upgradation
3. Procurement

Present: Staff

In the Chair: Prof Davinder Kumar

In the meeting the following was resolved:

1. New Construction : That the examination hall with 500 seating capacity(100 by 60 ft,G+2), dice, 4 washrooms and 2 change rooms be constructed within the given resources to the tune of Rs. 100.00 lacs. As the college has no examination hall and within this budget same can be provisioned.
2. Up-gradation : That the labs be upgraded, computer centre under computer literacy mission be established and staff faculty be provided the plywood/aluminium cabin facility under total budget of Rs60lacs.
3. Procurement : Under this component to utilize Rs40lac it was decided :

- a. Equipments for all labs be purchased and the amount be distributed as under :

Lab	amount
PG/UG Chemistry	Rs. 2.00 lacs
Zoology	Rs. 1.50 lacs
Botany	Rs. 1.50 lacs
BCA	Rs. 1.50 lacs
Physics	Rs. 1.50 lacs
Electronics	Rs. 1.50 lacs
Geography	Rs. 1.50 lacs
EVS	Rs. 1.50 lacs
Total	12.50 lacs

- b. Books : It was decided that each department be given Rs. 0.30 lacs for the purchase of books for 23 deptts. amounting to Rs 6.90 lacs
- c. Purchase of 10 desk tops and networking services for departments may cost Rs. 2.00 lacs.
- d. Purchase of solar panel for e-lab Rs. 1.00 lacs.
- e. Purchase of 50 desk tops for computer centre and networking may cost Rs. 6.00 lacs.
- f. Up-skilling of network/wi-fi services may cost Rs. 2.50 lacs.
- g. Purchase of two fire proof almirahs Rs. 1.00 lacs.
- h. Purchase of 52 chairs (revolving) for computer centre @ Rs. 5000/- per chair costing Rs. 2.60 lacs.
- i. Purchase of inverter instead of UPS for power backup Rs. 2.00lacs.
- j. Purchase of batteries for invertors Rs. 1.00lacs.
- k. Purchase of Gen Set Rs. 1.00 lacs

Hence submitted to the Chair for approval.

Principal
Govt. Degree College
Bhaderwah

20/9/19
CP
IQAC



OFFICE OF THE PRINCIPAL
GOVT. DEGREE (PG) COLLEGE BHADERWAH (UT of J&K)
(NAAC Accredited 'B' Grade Cycle-2)

E-mail : principalgdcbbhaderwah@gmail.com, Ph/Fax:01997244155/Mob:+919419910916, website: www.gdcbbhaderwah.ac.in

ATR ON Minutes of the meeting of IQAC with the staff held on 26-09-2019

The IDP was prepared and submitted for the approval to the Higher Education Department as under:

Action Plan under RUSA 2.0 :

To ensure the judicious use of the grants sanctioned under RUSA 2.0 the institution under its Institutional Development Plan intends to accomplish the new projects to facilitate the teaching-learning facility and to add to the students support services. The IQAC of the college is continuously putting efforts to ensure the quality in all areas of the college functioning. In this context to make the best possible and optimum use of Rs. 200.00 lacs the following proposal is put forth for the approval and the release of grants :

- 1. New Construction :** under this component it is proposed that the the common room/examination hall with 500 seating capacity (100 by 60 ft, G+2), dice, 4 washrooms and 2 change rooms be constructed within the given resources to the tune of Rs. 100.00 lacs. As the college has no common room/examination hall and within this budget same can be provisioned.
- 2. Up-gradation :** under this component it is proposed that all the labs be upgraded, computer centre under computer literacy mission be established and staff faculty be provided the plywood/aluminium cabin facility under total budget of Rs. 60lacs. Further the ICT facility may be provisioned.
- 3. Procurement :** Under this component to utilize Rs. 40lac it has been decided that:

- a. Equipments for all labs** be purchased and the amount be distributed as under :

Lab	amount
PG/UG Chemistry	Rs. 9.00 lacs
Zoology	Rs. 0.50 lacs
Botany	Rs. 0.50 lacs
BCA	Rs. 0.50 lacs
Physics	Rs. 0.50 lacs
Electronics	Rs. 0.50 lacs
Geography	Rs. 0.50 lacs
EVS	Rs. 0.50 lacs
Total	Rs. 12.50 lacs

- b. Books :** It has been decided that each department be allotted Rs. 0.30 lacs for the purchase of books to all 23 deptts. and total cost shall be Rs 6.90 lacs

- c. **Purchase of 10 desk tops and networking services** : to enable ICT facility for departments the proposal has been made and it may cost upto Rs. 2.00 lacs.
- d. **Purchase of solar panel for e-library upto Rs. 1.00 lacs** : This is to ensure the power facility for the e-library.
- e. **Purchase of 50 desk tops** for computer centre and networking has been estimated upto Rs. 9.00 lacs: this is to ensure the mass computer literacy at the campus level.
- f. **Up-skilling of network/wi-fi services may cost Rs. 2.00 lacs**: this is to ensure 24/7 network services in the campus.
- g. **Purchase of two fire proof almirahs upto Rs. 1.00 lacs**: this is to ensure the safe custody of official records.
- h. **Purchase of 52 chairs (revolving) for computer centre @ Rs. 5000/- per chair** costing Rs. 2.60 lacs: this is to facilitate the computer literacy mission.
- i. **Purchase of online UPS for power backup upto Rs. 2.00lacs**: this is to ensure the economy in purchases.
- j. **Purchase of batteries for invertors upto Rs. 1.00lacs**: this is to ensure the power backup.
- k. **Purchase of Gen Set upto Rs. 1.00 lacs**: this is to ensure the power backup for the student services and official day to day activities.

Purchases and expenditure from a-k shall be based on actual market rates and subject to internal adjustments by reducing the items so that the allotted amount within the budget limits can be utilized. Further it is proposed that for new construction and renovation the works shall be executed through approved agencies and for procurement GeM portal shall be given priority.

The IQAC, college development committee, purchase committee and the GeM committee shall remain vigilant for the accomplishments the above listed projects. These committees shall ensure the monthly progress report and the status of the projects to the higher authorities.

Principal
GDC Bhadewah
(Signature)
Principal
Govt. Degree College
Bhadewah

Abstract/summary of action plan under RUSA 2.0

S. No.	Component	Proposal	Budget available	Estimated cost	Agency
1	New construction	Construction of common room, examination hall	Rs. 100 lacs	Rs. 116 lacs	DPR prepared by JK Police Housing Corporation

Meeting Minutes of
the sealed tend
ate Times pap
mar
ed
M
-o
-d
-do
-do
ommittee h
e in line w
d be open
ed proced
to work o
rative st
Sahu, B-
)P) 283,
Delhi, 1
pur, h
Floor
three
orde



2	Up-gradation	a) upgradation of labs b) establishment of computer centre c) provision of faculty cabins d) ICT facility	Rs. 60 lacs	Rs. 60 lacs	-do-
3	Procurement	a) Equipments for Chemistry/ Zoology/ Botany/ BCA/ Electronics/ Physics/ EVS/ Geography Labs b) Books for all deptts. c) Purchase of 10 desk tops and networking services for deptts. d) purchase of solar panel for e- library e) purchase 50 desktops for computer centre f) up-skilling of network/wi-fi services g) Purchase of two fire proof almirahs h) Purchase of 52 chairs (revolving) for computer centre i) Purchase of online UPS for power backup j) Purchase of batteries for inverter k) Purchase of Genset	Rs. 40 lacs	Rs. 12.50 lacs Rs. 6.90 lacs Rs. 2 lacs Rs. 1 lacs Rs. 9 lacs Rs. 2 lacs Rs. 1 lacs Rs. 2.60 lacs Rs. 2 lacs Rs. 1 lacs Rs. 1 lacs	GeM/Open market From registered firms From GeM/registered venders on basis of quotations/tendering From registered firms on quotation basis From GeM From registered suppliers on quotation basis From GeM From GeM From open market From GeM/open market From GeM/open market
	Total		Rs. 200 lacs	Rs. 217 lacs	

Daily Attendance Sheet

Dated : 26/9/15

Arrival

S. No.	Name	Designation	Subject	Signature
1.	Prof. Davinder Kumar	Associate Professor	Botany	<i>[Signature]</i>
2.	Prof. Bhekam Pal Singh	Assistant Professor	Botany	on duty to 24
3.	Prof. Sandesh Kumar	Assistant Professor	Botany	orientation course
4.	Dr. Nisar Ahmed	Associate Professor	Chemistry	<i>[Signature]</i>
5.	Prof. U.D Rather	Associate Professor	Chemistry	<i>[Signature]</i>
6.	Prof. Ankush Kumar	Assistant Professor	Chemistry	<i>[Signature]</i>
7.	Prof. N.K Manhas	Associate Professor	Physics	26/9/15
8.	Prof. S.K Katal	Assistant Professor	Physics	<i>[Signature]</i>
9.	Prof. Pinki Kotwal	Assistant Professor	Physics	<i>[Signature]</i>
10.	Prof. Manjeet Singh	Assistant Professor	Physics	<i>[Signature]</i>
11.	Prof. Mansa Ram	Associate Professor	Zoology	<i>[Signature]</i>
12.	Prof. Bal Krishan	Assistant Professor	Zoology	<i>[Signature]</i>
13.	Dr. Wahied Khawer Balwan	Assistant Professor	Zoology	<i>[Signature]</i>
14.	Prof. Ashwani Kumar	Assistant Professor	Zoology	Med. Leave
15.	Prof. Rajiv Katoch	Assistant Professor	English	Transfered
16.	Prof. Naz Zargar	Assistant Professor	English	NAZ ZARGER
17.	Dr. Shoket Ali	Assistant Professor	Urdu	<i>[Signature]</i>
18.	Dr. Jaivardhana	Assistant Professor	Urdu	<i>[Signature]</i>
19.	Dr. Sanjay Kumar	Assistant Professor	Urdu	<i>[Signature]</i>
20.	Dr. Javed Iqbal	Assistant Professor	Urdu	<i>[Signature]</i>
21.	Prof. Arjun Kotwal	Assistant Professor	Comp. App.	<i>[Signature]</i>
22.	Prof. Mohd Taqi	Assistant Professor	Geography	on duty to 20/9
23.	Prof. Surinder Singh	Assistant Professor	Economics	<i>[Signature]</i>
24.	Prof. Mushtaq Ahmed	Assistant Professor	Persian	on duty to 24
25.	Prof. Deepa Kak	Assistant Professor	Education	<i>[Signature]</i>
26.	Prof. Anuradha Sharma	Assistant Professor	EVS	<i>[Signature]</i>
27.	Prof. Jai Mala Thakur	Assistant Professor	Sociology	<i>[Signature]</i>
28.	Prof. Sanjay Kumar	Assistant Professor	Pol. Sc	<i>[Signature]</i>
29.	Prof. Deep Chand	Assistant Professor	Hisotry	<i>[Signature]</i>
30.	Dr. Reyaz Ahmed	Assistant Professor	Arabic	<i>[Signature]</i>
31.	Prof. Nazir Ahmed	Assistant Professor	Islamic Study	<i>[Signature]</i>
32.	Prof. Prithvi Raj	Assistant Professor	Commerce	<i>[Signature]</i>
33.	Prof. Manzoor Ahmed	Assistant Professor	Commerce	<i>[Signature]</i>
34.	Prof. Rabinder Kumar	Assistant Professor	Hindi	<i>[Signature]</i>
35.	Prof. Varinder Singh	Assistant Professor	English	<i>[Signature]</i>
36.	Mr. Zakir Ali	PTI	PTI	on duty to 24
37.	Prof. Vijay Kumar	Assistant Professor	Comp. App.	<i>[Signature]</i>

Note : The staff is requested to put signature within the space earmarked



OFFICE OF THE PRINCIPAL
GOVT. DEGREE (PG) COLLEGE BHADERWAH (UT of J&K)

(NAAC Accredited 'B' Grade Cycle-2)

E-mail : principalgdcbhadarwah@gmail.com, Ph/Fax:01997244155/Mob:+919419910916, website: www.gdcbhadarwah.ac.in

Minutes of Meeting IQAC with Gazetted Staff held on 13-11-2019

Agenda : Overall functioning and development of college.

In the meeting thread bear discussions were held on the following issues.

1. Functioning of library :

In the meeting every member admitted that library is not functioning properly. All the members are being approached by the students with the complaint of non issuance of books. Library being back bone of any educational institution needs to serve the students smoothly. In this context it was unanimously resolved and proposed that -----

(i) The workload of library be distributed among the library staff in a rationalized way.

(ii) Demand for filling the post of Chief Librarian.

(iii) The Nodal Principal/Higher Authorities be requested formally for the engagement of Chief Librarian on contract/academic arrangement basis for the college till the post is filled up by the permanent incumbent.

2. College Discipline :

As the frequency of in disciplinary events on the part of students is increasing day by day And we are meant for shaping, mending not bending the present of students for their better future. In this regard it was resolved and proposed in one voice that -----

(i) A special disciplinary committee be framed with the active membership of all HODs therein.

(ii) A roster of squad of atleast 4 teaching faculty members be prepared on rotation basis for all the days. The said squad shall have the rounds of college campus and report any event of in discipline to the disciplinary committee through the head of institution.

(iii) Girls and Boys be made to stay in their already specified lawns.

(iv) The students shall not be allowed to sit inside the canteen. They shall be informed to purchase the eatable from the counter of canteen.

(v) Mobile phones be kept on off mode in class rooms, laboratory and library. However keeping in view the fundamental rights of students, they shall be allowed to use mobile phones for legitimate purposes in college ground during vacant periods.

(vi) The mobile phones shall be taken in to the custody of disciplinary committee of those students who are caught using the said gadgets for enjoying music, games and other ill legitimate purposes.

3. Induction Programme :

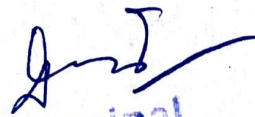
To make a general awareness among the new entrants regarding discipline, curricular, co-curricular and extra curricular activities of the college, various schemes of higher education department and UGC and many other services rendered by the college, induction meetings be organized by all the subject teachers in their classes at the beginning of every academic session. These meetings are sure to infuse a sense of discipline and responsibilities among the students.

4. Facility in Classrooms :

Every classroom be provided with white boards, markers, lecture stands and dice.

5. Swachta of College Campus :

The college campus be made plastic free. Generally safaiwalas perform their assigned duties at the most for one hour that too in the morning. In this regard the said employees be made to perform their duties continuously with required interval of rest through out the working hours in the college campus. This way the college campus will move towards the set goals of Swachta. The copy of these minutes of meeting be submitted to the Principal for favourable action and betterment of institution.


Principal
Govt. Degree College
Bhaderwah

con. I QAC

Daily Attendance Sheet

Dated : 13-11-19.....

Arrival

S. No.	Name	Designation	Subject	Signature
1.	Prof. Davinder Kumar	Associate Professor	Botany	
2.	Prof. Bhekam Pal Singh	Assistant Professor	Botany	
3.	Prof. Sandesh Kumar	Assistant Professor	Botany	
4.	Dr. Nisar Ahmed	Associate Professor	Chemistry	
5.	Prof. U.D Rather	Associate Professor	Chemistry	
6.	Prof. Ankush Kumar	Assistant Professor	Chemistry	orientation course
7.	Prof. N.K Manhas	Associate Professor	Physics	
8.	Prof. S.K Katal	Assistant Professor	Physics	
9.	Prof. Pinki Kotwal	Assistant Professor	Physics	
10.	Prof. Manjeet Singh	Assistant Professor	Physics	
11.	Prof. Mansa Ram	Associate Professor	Zoology	
12.	Prof. Bal Krishan	Assistant Professor	Zoology	
13.	Dr. Wahied Khawer Balwan	Assistant Professor	Zoology	
14.	Prof. Ashwani Kumar	Assistant Professor	Zoology	
15.	Prof. Naz Zargar	Assistant Professor	English	NAZ ZARGAR
16.	Dr. Shoket Ali	Assistant Professor	Urdu	
17.	Dr. Jaivardhana	Assistant Professor	Urdu	on c/w
18.	Dr. Sanjay Kumar	Assistant Professor	Urdu	
19.	Dr. Javed Iqbal	Assistant Professor	Urdu	
20.	Prof. Arjun Kotwal	Assistant Professor	Comp. App.	
21.	Prof. Mohd Taqi	Assistant Professor	Geography	Transfered
22.	Prof. Surinder Singh	Assistant Professor	Economics	
23.	Prof. Mushtaq Ahmed	Assistant Professor	Persian	on duty to su
24.	Prof. Deepa Kak	Assistant Professor	Education	orientation course
25.	Prof. Anuradha Sharma	Assistant Professor	EVS	c/w
26.	Prof. Jai Mala Thakur	Assistant Professor	Sociology	c/w
27.	Prof. Sanjay Kumar	Assistant Professor	Pol. Sc	Sanjay
28.	Prof. Deep Chand	Assistant Professor	Hisotry	on duty to Jarnmal
29.	Dr. Reyaz Ahmed	Assistant Professor	Arabic	
30.	Prof. Nazir Ahmed	Assistant Professor	Islamic Study	
31.	Prof. Prithvi Raj	Assistant Professor	Commerce	on NCC course.
32.	Prof. Manzoor Ahmed	Assistant Professor	Commerce	on orientation course
33.	Prof. Rabinder Kumar	Assistant Professor	Hindi	Rabinder
34.	Prof. Varinder Singh	Assistant Professor	English	
35.	Prof. Vijay Kumar	Assistant Professor	Comp. App.	
36.	Mr. Zakir Ali	PTI	PTI	

37 Prof. Rahul Uttam Assistant Professor Mathematics

Note : The staff is requested to put signature within the space earmarked.

1
13/11/19



OFFICE OF THE PRINCIPAL
GOVT. DEGREE (PG) COLLEGE BHADERWAH (UT of J&K)
(NAAC Accredited 'B' Grade Cycle-2)

E-mail : principalgdcbbhaderwah@gmail.com, Ph/Fax:01997244155/Mob:+919419910916, website: www.gdcbbhaderwah.ac.in

ATR on Minutes of Meeting IQAC with Gazetted Staff held on 13-11-2019

The agenda points stand implemented :

1. Functioning of library :

In the meeting every member admitted that library is not functioning properly. All the members are being approached by the students with the complaint of non issuance of books. Library being back bone of any educational institution needs to serve the students smoothly. In this context it was unanimously resolved and proposed that ----

- (i) The workload of library be distributed among the library staff in a rationalized way.
- (ii) The Higher Education Deptt be requested to fill the post of Chief Librarian.
- (iii) The Nodal Principal/Higher Authorities be requested formally for the engagement of Chief Librarian on contract/academic arrangement basis for the college till the post is filled up by the permanent incumbent.

2. College Discipline :

As the frequency of in disciplinary events on the part of students is increasing day by day And we are meant for shaping, mending not bending the present of students for their better future. In this regard it was resolved and proposed in one voice that ----

- (i) A special disciplinary committee be framed with the active membership of all HODs therein.
- (ii) A roster of squad of atleast 4 teaching faculty members be prepared on rotation basis for all the days. The said squad shall have the rounds of college campus and report any event of in discipline to the disciplinary committee through the head of institution.
- (iii) Girls and Boys be made to stay in their already specified lawns.
- (iv) The students shall not be allowed to sit inside the canteen. They shall be informed to purchase the eatable from the counter of canteen.
- (v) Mobile phones be kept on off mode in class rooms, laboratory and library. However keeping in view the fundamental rights of students, they shall be allowed to use mobile phones for legitimate purposes in college ground during vacant periods.
- (vi) The mobile phones shall be taken in to the custody of disciplinary committee of those students who are caught using the said gadgets for enjoying music, games and other ill legitimate purposes.

3. Induction Programme :

To make a general awareness among the new entrants regarding discipline, curricular, co-curricular and extra curricular activities of the college, various schemes of higher education department and UGC and many other services rendered by the college, induction meetings be organized by all the subject teachers in their classes at the beginning of every academic session. These meetings are sure to infuse a sense of discipline and responsibilities among the students.

4. Facility in Classrooms :

Every classroom be provided with white boards, markers, lecture stands and dice.

5. Swachta of College Campus :

The college campus be made plastic free. Generally safaiwalas perform their assigned duties at the most for one hour that too in the morning. In this regard the said employees be made to perform their duties continuously with required interval of rest throughout the working hours in the college campus. This way the college campus will move towards the set goals of Swachta.

The copy of these minutes of meeting be submitted to the Principal for favorable action and betterment of institution.



OFFICE OF THE PRINCIPAL
GOVT. DEGREE (PG) COLLEGE BHADERWAH (UT of J&K)
(NAAC Accredited 'B' Grade Cycle-2)

E-mail : principalgdcbbhaderwah@gmail.com, Ph/Fax:01997244155/Mob:+919419910916, website: www.gdcbbhaderwah.ac.in

Minutes of Meeting of IQAC with Head of all Deptts. of GDC Bhaderwah

Agenda : Shortage cases, poor attendance in internal assessment test.

In the meeting the following issues were discussed and resolved accordingly.

1. Shortage :

List of students falling under shortage shall be submitted to principal between 25th and 30th of every month. Also said list be displayed on the notice board.

2. Improvement in internal assessment test :

The failure students in internal assessment test be given three chances of improvement. The same opportunity be given to the students who remain absent in first internal assessment test.

3. Uniform should be made compulsory as under :

a) For boys ---- grey pant, white shirt, black tie and black sweater or Jacket.

b) For girls ---- plain white suit, white dupatta and black sweater.

4. Donation fund :

All the teaching/non-teaching staff of college shall be motivated to donate some amount on the monthly basis or other wise for the welfare of poor and most deserving students. For maintaining the complete transparency of fund, a committee of faculty member shall be constituted in future. The amount of this fund shall be utilized in judicious and transparent way. The modus operandi/by laws of the functioning of said committee shall be framed in due course of time.

5. Hard copy of result/gazette of each and every examination of the college be made available in the IQAC.


6. Notice boards :

It was resolved that the notice boards with lock and key be installed at the prominent places in the college.

7. During the forth coming admission to Sem-1 the subject wise list of newly admitted students should be prepared in addition to stream wise. The same list should be provided to each department.

It was also resolved that a copy of these minutes of meeting shall be submitted to the Principal for his kind information and favourable necessary action u/r.

SR
Conv IQAC


Principal
Govt. Degree College
Bhaderwah

Govt. Degree College Bhaderwah

Daily Attendance Sheet

Dated : 06-03-2020

Arrival

S. No.	Name	Designation	Subject	Signature
1.	Prof. Davinder Kumar	Associate Professor	Botany	<i>[Signature]</i>
2.	Prof. Bhekam Pal Singh	Assistant Professor	Botany	<i>[Signature]</i>
3.	Prof. Sandesh Kumar	Assistant Professor	Botany	<i>[Signature]</i>
4.	Prof. U.D Rather	Associate Professor	Chemistry	<i>[Signature]</i>
5.	Prof. Ankush Kumar	Assistant Professor	Chemistry	<i>[Signature]</i>
6.	Prof. Manesh Kumar	Assistant Professor	Chemistry	<i>[Signature]</i>
7.	Prof. N.K Manhas	Associate Professor	Physics	<i>[Signature]</i>
8.	Prof. S.K Katal	Assistant Professor	Physics	<i>[Signature]</i>
9.	Prof. Pinki Kotwal	Assistant Professor	Physics	<i>[Signature]</i>
10.	Prof. Manjeet Singh	Assistant Professor	Physics	<i>[Signature]</i>
11.	Prof. Mansa Ram	Associate Professor	Zoology	<i>[Signature]</i>
12.	Prof. Bal Krishan	Assistant Professor	Zoology	on duty to JCU
13.	Dr. Wahied Khawer Balwan	Assistant Professor	Zoology	U
14.	Prof. Ashwani Kumar	Assistant Professor	Zoology	<i>[Signature]</i>
15.	Prof. Naz Zargar	Assistant Professor	English	<i>[Signature]</i>
16.	Prof. Verinder Singh	Assistant Professor	English	<i>[Signature]</i>
17.	Dr. Shoket Ali	Assistant Professor	Urdu	<i>[Signature]</i>
18.	Dr. Jaivardhana	Assistant Professor	Urdu	<i>[Signature]</i>
19.	Dr. Sanjay Kumar	Assistant Professor	Urdu	<i>[Signature]</i>
20.	Dr. Javed Iqbal	Assistant Professor	Urdu	<i>[Signature]</i>
21.	Prof. Arjun Kotwal	Assistant Professor	Comp. App.	on duty to Water Shop at Jammu
22.	Prof. Vijay Kumar	Assistant Professor	Comp. App.	<i>[Signature]</i>
23.	Prof. Rahul Uttam	Assistant Professor	Mathematics	<i>[Signature]</i>
24.	Prof. Surinder Singh	Assistant Professor	Economics	<i>[Signature]</i>
25.	Prof. Mushtaq Ahmed	Assistant Professor	Persian	<i>[Signature]</i>
26.	Prof. Deepa Kak	Assistant Professor	Education	<i>[Signature]</i>
27.	Prof. Anuradha Sharma	Assistant Professor	EVS	<i>[Signature]</i>
28.	Prof. Jai Mala Thakur	Assistant Professor	Sociology	<i>[Signature]</i>
29.	Prof. Sanjay Kumar	Assistant Professor	Pol. Sc	<i>[Signature]</i>
30.	Prof. Deep Chand	Assistant Professor	Hisotry	<i>[Signature]</i>
31.	Dr. Reyaz Ahmed	Assistant Professor	Arabic	<i>[Signature]</i>
32.	Prof. Nazir Ahmed	Assistant Professor	Islamic Study	on duty to JCU
33.	Prof. Prithvi Raj	Assistant Professor	Commerce	<i>[Signature]</i>
34.	Prof. Manzoor Ahmed	Assistant Professor	Commerce	<i>[Signature]</i>
35.	Prof. Rabinder Kumar	Assistant Professor	Hindi	<i>[Signature]</i>
36.	Prof. Shahbaz Ahmed	Assistant Professor	Electronics	<i>[Signature]</i>
37.	Mr. Zakir Ali	PTI	PTI	<i>[Signature]</i>

Note : The staff is requested to put signature within the space earmarked.

[Signature]
6/3/20



**OFFICE OF THE PRINCIPAL
GOVT. DEGREE (PG) COLLEGE BHADERWAH (UT of J&K)**

(NAAC Accredited 'B' Grade Cycle-2)

E-mail : principalgdcbbhaderwah@gmail.com, Ph/Fax:01997244155/Mob:+919419910916, website: www.gdcbbhaderwah.ac.in

ATR on Minutes of Meeting of IQAC with Head of all Deptts. of GDC Bhaderwah

06-03-2020

The action stands taken on all agenda points as under:

1. Shortage :

List of students falling under shortage shall be submitted to principal between 25th and 30th of every month. Also said list be displayed on the notice board.

2. Improvement in internal assessment test :

The failure students in internal assessment test be given three chances of improvement. The same opportunity be given to the students who remain absent in first internal assessment test.

3. Uniform should be made compulsory as under :

a) For boys ---- grey pant, white shirt, black tie and black sweater or Jacket.

b) For girls ---- plain white suit, white dupatta and black sweater.

4. Donation fund :

All the teaching/non-teaching staff of college shall be motivated to donate some amount on the monthly basis or other wise for the welfare of poor and most deserving students. For maintaining the complete transparency of fund, a committee of faculty member shall be constituted in future. The amount of this fund shall be utilized in judicious and transparent way. The modus operandi/by laws of the functioning of said committee shall be framed in due course of time.

5. Hard copy of result/gazette of each and every examination of the college be made available in the IQAC.

6. Notice boards :

It was resolved that the notice boards with lock and key be installed at the prominent places in the college.

7. During the forth coming admission to Sem-1 the subject wise list of newly admitted students should be prepared in addition to stream wise. The same list should be provided to each department.

It was also resolved that a copy of these minutes of meeting shall be submitted to the Principal for his kind information and favourable necessary action u/r.



OFFICE OF THE PRINCIPAL
GOVT. DEGREE (PG) COLLEGE BHADERWAH (UT of J&K)

(NAAC Accredited 'B' Grade Cycle-2)










E-mail : principalgdcbbhaderwah@gmail.com, Ph/Fax:01997244155/Mob:+919419910916, website: www.gdcbbhaderwah.ac.in

Minutes of Meeting IQAC WITH Sports Committee and ATR

In connection with the sports festival 2020 to be held from 3rd to 5th of March 2020 (Tentatively), a meeting was conducted in the Principal Chamber today on 13-02-2020 at 2pm in which the following decisions were taken.


1. A meeting of all the Principals and PTIs of all the colleges of Chenab Valley will be held on Tuesday, 18th of Feb. 2020 to discuss about the preparation of sports festival.
2. Purchasing of sports items as per the rates approved by the Cluster University of Jammu and through dasti quotations when and where required.
3. Framing of different committees for the smooth conduct of the said event.
4. Letters to be sent to dignitaries as guests, chief guests and guest of honor for inaugural/opening ceremony.

The meeting was attended by the following members.

1. Prof. Davinder Kumar 
2. Prof. Umer Din
3. Prof. Naz Zargar 
4. Prof. Pinki Kotwal 
5. Prof. Manzoor Ahmed 
6. Prof. Jai Mala Thakur 
7. Prof. Deepa Kak 
8. Prof. Sanjay Kumar 
9. Mr. Zakir Ali 
10. Ms. Rukhsana Bano 

Approved

Con. IQAC


Principal
Govt. Degree College
Bhaderwah